



# Board Training: The Quality Governance Model

## Why go this route?

- A focused and effective board with a unified mission is essential to the development and governance of a well-run school.
- Training in governing board norms, procedures, and protocols, promote collegiality and mutual respect among members and lay a concrete path for school success.
- A continual focus on student achievement is the foundation for school success.
- Your school's success depends on the nature, quality, and implementation of its policies.
- Appointment and selection of a school or district's board members is key to an overall effective board.

## You'll know you've arrived when...

- Board members report high levels of satisfaction with their work and increased perceptions of board efficacy.
- Board meetings are conducted in a professional and efficient manner, focused on legitimate board matters.
- Your school or district leader perceives the board as a professional, capable institution that is focused on creating quality policy and facilitating quality school administration.
- Board members and the school leader effectively work within the boundaries between board and administration.
- The board has created high quality, governance-directed plans for school start-up and continued operations.
- The board practices have become institutionalized and will be consistent as board personnel changes occur.

## Construction Zone

This packet is for use by Public School Academy (PSA) development teams or operating PSAs.



### It's about TIME

- On-site training, consultations, observations, debriefings – 6 to 8 months
- Assignment, creation, and evaluation of tasks concerning board governance documents 12-15 hours
- Time commitment of school/ district personnel to include coordination of meetings, running copies of relevant articles / research materials, etc.



### Potential COSTS


Costs will be minimal for participating boards and consist mostly of training sessions with the Michigan Association of Charter School Boards (MACSB) and travel. Each participating board can anticipate:

- \$1500-\$4000 in consulting expenses.
- \$1500-\$3000 in travel expenses.
- \$800-\$1000 in document preparation.



## The Process

*A step-by-step guide to  
governance board training  
through the Michigan  
Association of Charter  
School Boards (MACSB)  
Quality Governance Model*

**NOTE:** Steps marked with a  are accompanied by one or more inserts, included in this packet.

### **1 Determine if this model is right for your board and school.**

Team members should review the training materials and ideology of the Quality Governance Model (Insert for Step 1) prior to commitment. Set a meeting with the Michigan Association of Charter School Boards (MACSB) to present an overview and to discuss the commitment that this model entails. Internally discuss the level of board interest, and the model's alignment with school goals. If the consensus at the end of this discussion indicates a readiness to commit then proceed to the following steps and if not, place the discussion on the agenda again in several months to revisit options for governance models.

### **2 Schedule your board's training sessions.**

Contact the Michigan Association of Charter School Boards (MACSB) to schedule dates for training and consultation. If your school is in the developing stage, once you have scheduled training sessions with MACSB, contact one or more possible mentor schools in order to establish a mentor-mentee relationship (MACSB can give recommendations).

### **3 Identify the pieces your board will tackle.**


With consulting and mentor relationships established, you are ready to proceed to the implementation of the Quality Governance Model Board Activities. See Insert for Step 3 of this MI-MAP packet for a complete listing of implementation activities. Discuss this list as a board, select the activities you wish to implement, (full implementation of all activities is recommended), and then create a schedule for implementation.

### **4 Learn the model.**

Engage in board training sessions, observations, consultations, and mentoring as arranged in Step 3.

### **5 Commit to the process in writing.**

Once you have completed the training and mentoring activities, your board should be ready to translate its expertise into quality board governance documents. See Insert for Step 5 of this MI-MAP packet for a description of the types of documents your board will develop.



## Getting more mileage through the Quality Governance Model

*Using the Quality Governance Model to train your board benefits your school/district in regard to the following initiatives:*

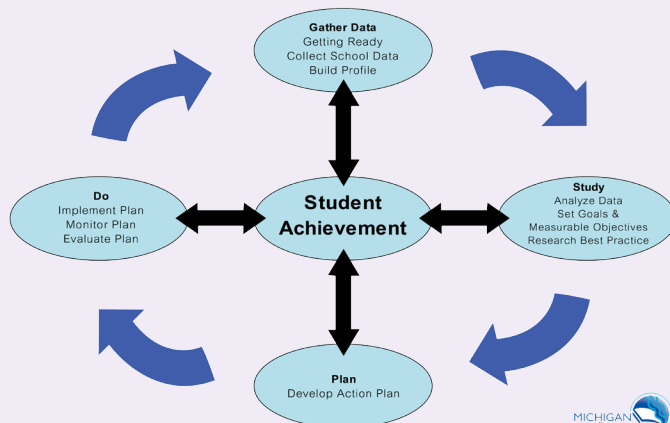
### Elementary and Secondary Education Act (ESEA)

- A school's governing board is responsible for ensuring a school meets performance targets and all other requirements set under ESEA. The Quality Governance Model helps boards maintain focus on student achievement and establish performance standards. It also guides boards in the creation of policies that meet federal standards for all public schools.

### State Accreditation System

- The Quality Governance Model helps your board build school policies and processes that ensure compliance with Michigan's charter school laws and education reporting laws. This model helps boards establish guidelines for data gathering systems and education program evaluation that lead to successful and comprehensive data disaggregation and compliance with school report card measurements.

### Michigan Continuous School Improvement Process (Mi-CSI) Michigan School Improvement Framework



With strong policies and processes in place the board will be able to ensure that the school's vision, mission, and educational goals are focused on student learning. The school leaders can work collaboratively and consistently through the cyclical steps of the continuous improvement process with this purpose in mind.



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## Resources

### *Books, Articles, Websites*

#### **Boards That Make a Difference**

John Carver. Jossey-Bass, 2006.

#### **Reinventing Your Board**

John Carver and Miriam Mayhew Carver.  
Jossey-Bass, 2006.

#### **School Board Leadership 2000**

Gene Royer. Houston, Texas: Brockton,  
1996.

#### **The Seven Outs**

Brian Carpenter [www.BrianLCarpenter.com](http://www.BrianLCarpenter.com)  
Order through: Amazon.com

#### **Charter School Board University: An Introduction to Effective Charter School Governance (2nd Edition)**

Brian Carpenter [www.BrianLCarpenter.com](http://www.BrianLCarpenter.com)  
Order through: Amazon.com

#### **Leadership Governance: A Comprehensive Model for Charter Academy Governance**

The Michigan Association of Charter  
School Boards (MACSB)  
Order through: [MACSB@aol.com](mailto:MACSB@aol.com)

#### **Improving School Board Decision-Making: The Data Connection**

<http://schoolboarddata.org/>

### *People*

#### **For more information, contact:**

Michigan Department of Education

Office of Education  
Improvement and Innovation  
517-241-3147

School Improvement Unit  
517-373-8480

Curriculum and Instruction Unit  
517-241-4285

Office of Assessment  
and Accountability  
517-373-0048

Office of Early Childhood  
and Family Services  
517-241-3592

Office of Field Services  
517-373-3921

Office of Professional Preparation  
and Teacher Certification  
517-373-6505

Office of Special Education  
and Early Intervention Services  
517-373-9433

### *Associations*

Michigan Association of Charter  
School Boards (MACSB)  
[http://LeadershipGovernance@  
MACSB.org/](http://LeadershipGovernance@MACSB.org/)

An overview of MACSB's  
training opportunities can be  
found at:

<http://www.macsbs.org/>

Michigan Association of Public  
School Academies  
<http://www.charterschools.org/>

National Charter Schools Institute  
[http:// www.nationalcharterschools.  
org/](http://www.nationalcharterschools.org/)

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